**RERC** **Close-Out** **Form**

**Submission** **Instructions**

Please fill out this form in its entirety and submit via email to RERC@glsen.org.

**Purpose**

This form should be completed by the researcher when all data collection has ended. If the researcher plans on collecting some type of follow-up data or longitudinal data, this form should only be completed at the end of all data collection.

**Investigator** **Information**

First Name: Last Name: Student ID (if applicable):

Email Address: Phone Number:

**Research** **Information**

Approval Date: Date Data Collection Ceased:

Title of Research:

Number of Participants:

If low recruitment, list reasons (if your response requires additional space please attach a separate document):

Total Number of Participants Withdrawn from the Research:

List all reasons for withdrawal (if your response requires additional space please attach a separate document):

The researcher should verify the following by checking the appropriate box.

 All data collection from human participants has ended: Yes No  No additional data will be collected: Yes No

 During the research there WERE variances from the approved research protocol: Yes No (Please attach a summary of the unexpected variations in a separate document and attach it to this form. If there were NOT any variances, please indicate so.)

 If collected, the researcher:

o Verifies informed consent was obtained from all participants Yes No

o Agrees to securely store participants’ consent forms for five (5) years Yes No o Will provide to RERC access to those forms upon request Yes No

Investigator Signature: Date: